

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

<b>MAY 19, 2020</b>	Minutes of the County Council meeting held on May 19, 2020 at the County of Minburn No. 27 office, Vegreville, Alberta.
<b>PRESENT</b>	Present at the meeting were:  Reeve: Roger Konieczny Deputy Reeve: Carl Ogrodnick Councillors: Richard Wagner Eric Anderson (via videoconference) Tara Kuzio Kevin Bentley Chief Administrative Officer: Brent Williams Recording Secretary: Trudy Shukalak
<b>WOWDZIA</b>	Councillor Wowdzia was absent from the meeting.
<b>CALL TO ORDER</b>	Reeve Konieczny called the meeting to order at 9:04 a.m.
<b>WARAWA</b>	Director of Finance and Administration Jason Warawa joined the meeting. Time 9:04 a.m.
<b>ADOPTION OF AGENDA</b>	Deputy Reeve Ogrodnick moved the Agenda for the May 19, 2020 regular County Council meeting be adopted as presented. <b>Carried.</b>
<b>APRIL 20, 2020 COUNCIL MEETING MINUTES</b>	Councillor Kuzio moved the minutes of the April 20, 2020 regular Council meeting be adopted as presented. <b>Carried.</b>
<b>62-20 CLOSED SESSION – PRIVILEGED INFORMATION/ADVICE FROM OFFICIALS</b>	Councillor Kuzio moved that Council close the meeting to the public to discuss legal matters as per Section 27(1)(a) of the <i>Freedom of Information and Protection of Privacy Act</i> , and labour matters as per Section 24(1)(d) of the <i>Freedom of Information and Protection of Privacy Act</i> . Time 9:07 a.m. <b>Carried.</b>
<b>SHUKALAK</b>	Trudy Shukalak left the meeting. Time 9:07 a.m.
<b>REVERT TO REGULAR MEETING</b>	Councillor Kuzio moved that Council revert to the regular meeting. Time 10:32 a.m. <b>Carried.</b>
<b>WAWARA</b>	Jason Warawa left the meeting. Time 10:32 a.m.
<b>SHUKALAK</b>	Trudy Shukalak returned to the meeting. Time 10:32 a.m.
<b>SUPERINTENDENT OF PUBLIC WORKS</b>	Graham Shell presented the Superintendent of Public Works report for the month of April 2020.  Councillor Kuzio moved the Superintendent of Public Works report be accepted as presented. <b>Carried.</b>
<b>TRANSPORTATION REPORT</b>	Deputy Reeve Ogrodnick moved the Transportation report for the period January 1 to April 30, 2020 be accepted as presented. <b>Carried.</b>
<b>63-20 SNOW CLEARING POLICY PW 26</b>	Deputy Reeve Ogrodnick moved to amend Snow Clearing Policy PW 26, effective May 19, 2020. <b>Carried.</b>
<b>64-20 COMPENSATION FOR COUNTY CONSTRUCTION ACTIVITIES POLICY PW 46</b>	Councillor Wagner moved to rescind Fencing Policy PW 4 and Road Construction Compensation for Borrow Pit/Disturbed Area Policy PW 43; and Further, approve Compensation for County Construction Activities Policy PW 46. <b>Carried.</b>

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<b>PUBLIC HEARING COUNTY/VILLAGE OF INNISFREE IDP</b>	<p>Pursuant to Section 230(1) of the <i>Municipal Government Act (MGA)</i>, the Public Hearing regarding proposed Bylaw No. 1302-20 to adopt County of Minburn and Village of Innisfree Intermunicipal Development Plan (IDP) was called to order. Time 11:00 a.m.</p> <p>Reeve Konieczny asked if anyone wished to be heard by Council.</p> <p>Reeve Konieczny closed the Public Hearing. Time 11:18 a.m.</p>
<b>COUNTY/VILLAGE OF INNISFREE IDP BYLAW NO. 1302-20</b>	<p>Bylaw No. 1302-20 was presented to adopt the County of Minburn and Village of Innisfree IDP.</p> <p>Councillor Bentley moved Bylaw No. 1302-20 be given second reading. <b>Carried.</b></p> <p>Councillor Kuzio moved Bylaw No. 1302-20 be given third reading. <b>Carried.</b></p>
<b>PLANNING AND DEVELOPMENT OFFICER</b>	<p>Davin Gegolick presented the Planning and Development Officer's report for the month of April 2020.</p> <p>Councillor Bentley moved the Planning and Development Officer's report be accepted as presented. <b>Carried.</b></p>
<b>65-20 COUNTY OF TWO HILLS NATURAL GAS UTILITY SPECIAL CROSSING</b>	<p>Councillor Bentley moved to allow construction of a natural gas pipeline by County of Two Hills Natural Gas Utility within a County road allowance at the E½ of NW 31-53-14-W4M subject to the required conditions. <b>Carried.</b></p>
<b>DIRECTOR OF FINANCE AND ADMINISTRATION</b>	<p>Jason Warawa presented the Director of Finance and Administration's monthly Budget report for the month of April 2020.</p> <p>Councillor Wagner moved the Director of Finance and Administration's monthly Budget report with revenue and expenditures for the period January 1 to April 30, 2020 be accepted as presented. <b>Carried.</b></p>
<b>66-20 INVESTMENT SERVICES</b>	<p>Deputy Reeve Ogrodnick moved to award the Request for Proposal (RFP) for County of Minburn investment services to ATB Investment Management Inc. <b>Carried.</b></p>
<b>67-20 2020 MSI OPERATING ALLOCATIONS TO NON-PROFIT ORGANIZATIONS</b>	<p>Councillor Bentley moved to allocate \$72,600 of its 2020 Municipal Sustainability Initiative (MSI) operating grant funding to the non-profit organizations as presented. <b>Carried.</b></p>
<b>DIRECTOR OF PROTECTIVE SERVICES</b>	<p>Mike Fundytus presented the Director of Protective Services report for the month of April 2020.</p> <p>Deputy Reeve Ogrodnick moved the Director of Protective Services report be accepted as presented. <b>Carried.</b></p>
<b>68-20 BF 526 TENDER – OBVIOUS ENTERPRISES INC.</b>	<p>Councillor Wagner moved to conditionally award the tender for BF 526 – Bridge Culvert Installation and Other Work to Obvious Enterprises Inc. for a cost of \$324,212.50 plus G.S.T.; and Further, the bridge project will be funded by the Strategic Transportation Infrastructure Program (STIP) and Federal Gas Tax Fund (GTF). <b>Carried.</b></p>

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<b>69-20 PREPARE TENDER DOCUMENTS FOR BF 1203 REPAIR</b>	Councillor Bentley moved that WSP prepare tender documents for the substructure repair of BF 1203 located on Range Road 142 north of Township Road 532. <b>Carried.</b>
<b>DIRECTOR OF AGRICULTURE AND UTILITY SERVICES</b>	Darwin Ullery presented the Director of Agriculture and Utility Services report for the month of April 2020.  Councillor Wagner moved the Director of Agriculture and Utility Services report be accepted as presented. <b>Carried.</b>
<b>70-20 TOWN OF VEGREVILLE SOLID WASTE AGREEMENT</b>	Deputy Reeve Ogrodnick moved to enter into a five-year Solid Waste Agreement with the Town of Vegreville commencing January 1, 2020 and expiring December 31, 2024. <b>Carried.</b>
<b>71-20 ROAD CLOSURE BYLAW NO. 1303-20</b>	Bylaw No. 1303-20 was presented for the purpose of closing to public travel and disposing portions of a public roadway in accordance with Section 22 of the <i>Municipal Government Act</i> .  Councillor Kuzio moved Bylaw No. 1303-20 be given second reading. <b>Carried.</b>  Councillor Anderson moved Bylaw No. 1303-20 be given third reading. <b>Carried.</b>
<b>72-20 PERSONNEL POLICY AMENDMENTS</b>	Councillor Wagner moved to approve the proposed Personnel Policy amendments as per Closed Session discussions. <b>Carried.</b>
<b>COUNCIL REPORTS</b>	Council reported on the following projects, monthly activities and Board/Committee meetings attended:  <u>Councillor Wagner – Division No. 1</u> - Personnel Committee teleconference meeting, May 8, 2020.  <u>Councillor Anderson – Division No. 2</u> - Personnel Committee teleconference meeting, May 8, 2020; - Road grading at Minburn Grazing Reserve.
<b>GAVEL</b>	Deputy Reeve Ogrodnick assumed the gavel.
<b>COUNCIL REPORTS CONT'D</b>	<u>Reeve Konieczny – Division No. 3</u> - Rural Municipalities of Alberta (RMA) Virtual Spring 2020 Resolution Session, April 24, 2020; - Personnel Committee teleconference meeting, May 8, 2020.
<b>GAVEL</b>	Reeve Konieczny assumed the gavel.
<b>COUNCIL REPORTS CONT'D</b>	<u>Councillor Wowdzia – Division No. 4</u> - No report.  <u>Councillor Kuzio – Division No. 5</u> - Vegreville Region Physician and Health Professional Attraction and Retention (VRPHPAR) Committee teleconference meeting, April 20, 2020; - Personnel Committee teleconference meeting, May 8, 2020; - “Yield” sign required north of Township Road 512 on Range Road 130; - Received several calls regarding road conditions. - Road closure on Township Road 504 between Range Road 132 and 133;

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**COUNCIL REPORTS  
CONT'D**

- Report of garbage disposal on County road;
- Recognition of Farmers' Day in the County on the second Friday in June.

**Deputy Reeve Ogrodnick – Division No. 6**

- Vegreville Tourism Advisory Board teleconference meeting, May 4, 2020;
- Vegreville and District Chamber of Commerce teleconference meeting, May 7, 2020;
- Received several calls regarding road conditions;
- Proposed amendment to road oiling plan.

**Councillor Bentley – Division No. 7**

- Vegreville Economic Development Board teleconference meeting, April 22, 2020;
- Site visit on Range Road 153 regarding ratepayer oil dust control concern, April 23, 2020;
- Meeting with ratepayer regarding flooding on property on Range Road 145 (Golf Course Road), April 24, 2020;
- Meeting with ratepayer regarding oil dust control on Range Road 155, May 1, 2020;
- Teleconference meeting with Minister of Agriculture and Forestry Deven Dreeschen and MLA Jackie Armstrong-Homeniuk, May 4, 2020;
- Virtual Town Hall meeting with Minister of Municipal Affairs Kaycee Madu and Minister of Health Tyler Shandro, May 4, 2020;
- Spoke with Alberta Transportation Maintenance Contract Inspector regarding road allowance repairs on Highway 857 and Township Road 532, May 6, 2020.

Councillor Kuzio moved the Council reports be accepted as presented.  
**Carried.**

**73-20  
AMEND 2020 ROAD  
OILING PLAN**

Deputy Reeve Ogrodnick moved to amend the 2020 Road Oiling Plan as presented.  
**Carried.**

**74-20  
RECOGNITION OF  
FARMERS DAY**

Councillor Kuzio moved to recognize Farmers' Day in the County of Minburn on June 12, 2020 through website and Facebook posts, an advertisement in the local newspapers and announcement on the local radio station.  
**Carried.**

**GAVEL**

Deputy Reeve Ogrodnick assumed the gavel.

**REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- Telephone interview with Vegreville News Advertiser, April 21, 2020;
- Discussed Town of Vegreville and County of Minburn Solid Waste Agreement with Town Mayor Tim MacPhee, April 22, 2020;
- Teleconference meeting with Minister of Agriculture and Forestry Deven Dreeschen and MLA Jackie Armstrong-Homeniuk, May 4, 2020;
- Teleconference meeting with Vegreville and District Chamber of Commerce, May 6, 2020;
- Submit letter to MP Shannon Stubbs requesting that the Federal GTF be doubled to address economic pressures resulting from COVID-19 and public infrastructure needs.

Councillor Wagner moved the Reeve's report be accepted as presented.  
**Carried.**

**GAVEL**

Reeve Konieczny assumed the gavel.

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<b>75-20 LETTER TO MP – FEDERAL GTF</b>	Councillor Bentley moved to send a letter to Member of Parliament (MP) Lakeland Shannon Stubbs requesting the Federal Gas Tax Fund (GTF) be examined as a vehicle for further infrastructure funding to municipalities, specifically the doubling of the allocated annual funding the Federal Government currently provides. <b>Carried.</b>
<b>CAO REPORT</b>	Brent Williams presented the CAO’s monthly report.  Councillor Kuzio moved the CAO’s report be accepted as presented. <b>Carried.</b>
<b>76-20 LETTER TO ALBERTA ENVIRONMENT AND PARKS – STAFF SHORTAGES/CASE BACKLOGS</b>	Councillor Kuzio moved to send a letter to Alberta Environment and Parks regarding concerns related to the Department’s staff shortages and case backlogs in the Red Deer/North Saskatchewan Region. <b>Carried.</b>
<b>CORRESPONDENCE</b>	The following items of correspondence were reviewed by Council: <ul style="list-style-type: none"><li>- Town of Vegreville – Letter dated April 29, 2020 confirming the Town will not implement any fees for the residents of the County residing within the County’s municipal boundary west of Highway 36 running from the north to south boundary lines who may wish to utilize the Town’s Recycling Program;</li><li>- Town of Vegreville and County of Minburn declaring June 1 to 7, 2020 as Senior’s Week.</li></ul>
<b>ADJOURNMENT</b>	Councillor Wagner moved the meeting adjourn. Time 12:30 p.m. <b>Carried.</b>

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Reeve

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Chief Administrative Officer